



SO, YOU WANT TO HIRE  
GREAT EMPLOYEES?



**The Arc**

Prince George's County



LOOK NO FURTHER...  
MAKE **THE ARC** YOUR  
WORKFORCE ALLY!

*Achieve with us.®*





# WE'RE RIGHT HERE IN PRINCE GEORGE'S COUNTY

## BENEFITS FOR EMPLOYERS

- Free recruitment, staff training and ongoing support
- Federal Work Opportunity Tax Credits available
- Well-trained, competent employees

If you are having difficulty filling specific positions with candidates due to skill gaps or lack of a good pool of candidates, contact the Arc's Employment Services Center. We train people who can be a good fit for your organization and your job requirements. We prepare our job seekers FREE of charge to fit the job they can do and you need to fill.

## LET THE ARC ASSIST YOUR COMPANY TO:

- Get a better return on human capital investment
- Boost your company's image
- Increase workplace diversity
- Meet and/or exceed your corporate social responsibility
- Increase your profit margins by employing people with disabilities
- Enhance trust in your brand
- Advise regarding accommodations that may be needed for the people we recommend

### Our Job Seekers have:

- Winning attitude and are outcome driven
- Good written and oral communication skills
- Type 40WPM or more
- Excellent computer skills and use of Microsoft Office Suite
- Excel spread sheets skills
- Good work habits and are reliable

### Our Job-Ready Candidates have skills in the following areas:

- Clerical
- Office Automation/Data Entry
- Custodial
- Customer Services
- Production
- Warehouse
- Recycling
- Environmental Services
- Laundry and Services Industry
- Hospitality

**Our employment partners  
find that **85% of candidates**  
who receive training, placement and  
support from The Arc have decreased  
turnover and recruitment costs**

## THE ARC'S PROFESSIONAL STAFF PROVIDES:

- Acquisition of talent to meet your company's workforce needs
- Access to job-ready, pre-screened candidates
- Development of human capital
- Provide on-site convenient training and support
- Diversity and sensitivity training
- Federal Work Opportunity Tax Credits

### Candidate Support includes:

- Job Trainers & Coaches free of charge to your organization
- Specialized job training to your organization's needs
- Direct Placement support
- Onsite Employment Support
- Supervised Work Groups
- Contract Services

# SO, LET'S GET STARTED FINDING QUALIFIED CANDIDATES FOR YOUR ORGANIZATION.

### Here's what you do:

- Share open positions
- Outline the job skills needed
- Put us in touch with your HR manager

### Here's what we do:

- Identify, screen and train individuals for jobs
- Support individual through your interview process
- Work with your team to onboard candidate
- Provide as needed on-site and drop-in support to ensure success
- Stay connected as job duties change and grow





# EMPLOYERS WHO HAVE HIRED OUR WELL-PREPARED JOB SEEKERS



Federal Communication Commission (FCC)  
Wegmans' Super Store  
Giant  
TJ Maxx  
BK Miller  
Home Depot  
Resource Connections  
University of Maryland

Uniform Services University Health Services  
Chick-fil-A  
Old Line Bank  
Andrews Air force Base - The Commissary  
Collington Retirement Community  
Bowie State University  
Regal Cinema

**Special thanks to our  
2018 Inclusion Works!  
Breakfast Partners**



PRINCE GEORGE'S  
COMMUNITY COLLEGE

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**Visit our website:**  
**[www.thearcofpgc.org](http://www.thearcofpgc.org)**



Founded by families of people with developmental disabilities in 1952, The Arc is the largest Developmental Disabilities Administration (DDA) provider in Prince George's County. Families of individuals with differing abilities have been, and continue to be, the driving force behind the services and success of The Arc. The Employment Services Program provides a range of supports that enable individuals to obtain and maintain good jobs. Supports include job evaluation, placement, initial training, job coaching, career planning, and transportation.